



# STANDING ORDER AMENDMENT

Customers should note when setting up a Standing Order, sufficient funds must be available in your account to cover the agreed amount. Where there are 3 consecutive months of insufficient funds, the Bank has the right to cancel the Standing Order completely, without notification.

### DEBIT ACCOUNT

ACCOUNT NUMBER \_\_\_\_\_

ACCOUNT NAME \_\_\_\_\_

### CREDIT ACCOUNT

ACCOUNT NUMBER \_\_\_\_\_

ACCOUNT NAME \_\_\_\_\_

Current Standing Order Reference (mandatory) \_\_\_\_\_

### AMENDMENT DETAILS please complete the relevant fields for your amendment

#### Amend Payment Amount

Current Payment Amount      £ \_\_\_\_\_

New Payment Amount      £ \_\_\_\_\_

New Payment Amount in Words \_\_\_\_\_  
\_\_\_\_\_

#### Amend Payment Date

Start Date \_\_\_\_\_

Number of Payments \_\_\_\_\_

End Date \_\_\_\_\_

#### Amend Payment Reference

\_\_\_\_\_  
\_\_\_\_\_

#### Amend Frequency (please tick)

Weekly	<input type="checkbox"/>	Fixed date
Monthly	<input type="checkbox"/>	
Quarterly	<input type="checkbox"/>	
Yearly	<input type="checkbox"/>	

**CUSTOMER SIGNATURE**  
\_\_\_\_\_

**TELEPHONE NUMBER**  
\_\_\_\_\_

**DATE**  
\_\_\_\_\_

### FOR BANK USE ONLY

SEQ #      DATE:      INIT:      AUTHORISED: