



APPENDIX THREE: CHEQUE BOOK APPLICATION

ACCOUNT DETAILS – OF THE ACCOUNT ON WHICH CHEQUEBOOK SERVICES IS TO BE APPLIED	
Account Number	Account Name

Cheque Book Name (As displayed on the Cheque Book)	
--	--

CHEQUE BOOK COLLECTION

Please note, when requested Bank of St Helena Ltd Cheque Books are to be collected from the Bank’s Main Branch, Market Street, Jamestown.

Full Name	Authorised Signature One	Date
Full Name	Authorised Signature Two (where required)	

FOR BANK USE ONLY

Bank Processing	Signature	Date
Compliance & Operations		
Account Package Approved:		
Cheque Book Application Approved for processing:		
Accounts & Payments		
Cheque Book Application Received		
Cheque Book Order Processed		
Cheque Book Received from Printers and Verified.		
Customer Services		
Received by Customer Service for dispatch to Customer		